



NVE

## Self-reporting form for safeguarding basic human rights in the supply chain

This self-reporting form is used by the Norwegian Water Resources and Energy Directorate (NVE) for monitoring and verifying contract performance clauses for safeguarding basic human rights in the supply chain.

The points to be addressed are included in the [OECD Due Diligence Guidance for Responsible Business Conduct](#). According to the Transparency Act, 'larger enterprises' are obligated to carry out due diligence in line with the OECD Guidelines for Multinational Enterprises starting from 1 July 2022.

Please specify:

<b>Name of the agreement/agreement number:</b>	{Name/number of agreement}
<b>Contact details of the Supplier's contract manager (sign below):</b>	[Name Title Placement in organisation Contact details]
<b>Responsible for due diligence/human rights in Norway:</b>	[Name Title Placement in organisation Contact details]
<b>Responsible for due diligence/human rights at group level:</b>	[Name Title Placement in organisation Contact details]
<b>Number of employees in Norway:</b>	
<b>Number of employees internationally:</b>	

# 1. HOW DOES THE ENTERPRISE EMBED ITS RESPONSIBLE BUSINESS CONDUCT IN POLICIES AND MANAGEMENT SYSTEMS?

## 1.1.1 Has your enterprise adopted publicly available guidelines for due diligence with regard to basic human rights and national labour legislation that apply to the entire supply chain?

The guidelines must be in line with the Act relating to enterprises' transparency and work on fundamental human rights and decent working conditions (the Transparency Act).

The entire supply chain includes all stages of the production process – from raw material extraction to processing/refining and component manufacturing to finished product, including distribution and transportation.

☐ If yes, please attach a link to and/or attachment with the guidelines.

☐ *If not, this must be rectified as soon as possible. The enterprise is required to have adopted publicly available guidelines for due diligence with regard to basic human rights and national labour legislation that apply to the entire supply chain.*

## 1.1.2 Does the enterprise have at least one employee who is responsible for compliance and reporting on the work within due diligence?

☐ If yes, please specify the position, name and contact details of the person responsible for reporting.

☐ *If no, this must be rectified as soon as possible. The enterprise must have at least one employee who is responsible for compliance and reporting to the board on the work within due diligence.*

## 1.1.3 Does the enterprise have procedures for disseminating and regularly monitoring compliance of the guidelines for due diligence in the enterprise, and in the supplier chain?

☐ If yes, please attach a link and/or relevant documentation.

☐ *If no, this must be rectified as soon as possible. The enterprise must have procedures for disseminating and regularly monitoring compliance of the guidelines for due diligence in the enterprise, and in the supplier chain.*

## 2. HOW DOES YOUR ENTERPRISE MONITOR MEASURES TO CEASE, PREVENT OR MITIGATE ADVERSE IMPACTS/NEGATIVE EFFECTS?

Does the enterprise have procedures for monitoring and ensuring that measures to cease, prevent or mitigate adverse impacts and breaches of human rights in the enterprise, and in the supplier chain, are implemented and effective?

☐ If yes, please attach a link and/or relevant documentation.

☐ *If no, this must be rectified as soon as possible. The enterprise must have procedures for monitoring and ensuring that measures to cease, prevent or mitigate adverse impacts and breaches of human rights in the enterprise, and in the supplier chain, are implemented and effective.*

## 3. HOW DOES THE ENTERPRISE PROVIDE FOR OR COOPERATE IN REMEDIATION AND COMPENSATION FOR DAMAGES WHERE THIS IS REQUIRED?

If the enterprise has caused damage, or contributes to damage being caused, is this addressed by the enterprise ensuring that the damage is rectified and providing compensation to the injured party?

☐ If yes, please attach a link and/or relevant documentation.

☐ *If no, this must be rectified as soon as possible. If the enterprise has caused damage, or contributed to damage being caused, this must be addressed by the enterprise ensuring that the damage is rectified and providing compensation to the injured party.*